

**MILLSTONE TOWNSHIP**  
**OPEN SPACE & FARMLAND PRESERVATION COUNCIL**  
**Meeting Minutes for Thursday, October 22, 2015**  
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Schloss called the meeting to order at 7:34 pm.

The Secretary read the Adequate Notice.

**Roll Call**

Present: (7) Bailey, Denardo, Kozak, Kuczinski (7:37 PM), Marra, Morelli, Schloss

Absent: (4) Asprocolas, Butch, Romano, Siedman

**Public Comment Session:** Opened and closed at 7:35 pm. No public in attendance.

**Approval of Minutes**

A Motion to approve the September 24, 2015, minutes was made by Mr. Denardo with a Second offered by Mr. Marra. Roll call vote:

AYES: (5) Denardo, Marra, Kozak, Morelli, Schloss

NAYS: (0)

ABSTAIN: (0)

**Correspondence**

- There was no correspondence discussed at the meeting.

**Old Business**

- **Municipal Farmland Preservation Process Document Update:** C/Kuczinski explained that the Township Committee does not have any additional input at this time. The Secretary will update the document to include the Agricultural Advisory Council's responsibilities and will also site state statutes regarding ranking of properties.
- **Preservation Updates:** The Kaut Farm closing is scheduled for October 29<sup>th</sup>.
- **Monmouth County Municipal Open Space Grant #12-04, Baird Homestead Development Project:** The Harvest Fest was held on Saturday, October 17. On behalf of the Council, Ms. Siedman sent a congratulatory email on the success of the event to Ms. Butch and Ms. Kelty. C/Kuczinski explained that the project is within budget and the CFO is closely tracking expenses.
- **Monmouth County Municipal Open Space Grant #14-12 - Millstone Park Phase 1 Development:** Mr. Denardo explained that the storm water management plan is being finalized and options for lighting are being reviewed. The next ad hoc committee meeting will be held on October 27<sup>th</sup>. Ms. Morelli questioned how much the project would cost and if the public would be made aware of the cost. C/Kuczinski explained that the project is in an infancy stage and the plan is being fine tuned. The project will be introduced to the public when there is an actual executable plan. The intent of the project has always been to satisfy recreation needs for the entire community and the park will be developed in phases.
- **Historic ME Church:** The Township received a letter that the application package was incomplete. The public hearing minutes were not certified. The certified minutes have been submitted to the County by the Municipal Clerk.
- **Trail Maintenance & Grants:** The Township has not received a response regarding the extension of time request for the 2011 Doctor's Creek Trail Grant award. The trail path has been mapped using a GPS device and trail markers have been purchased but the trail has not been cleared and marked. The Secretary will notify Council

members when a date is set to walk the proposed trail with Mr. Specht and Mr. Blackwell.

- **Open Public Meetings Act:** Five Council members constitutes a quorum therefore, emails should be limited to four members. While topics can be emailed to the group, Council members cannot engage in discussions over email. This item will be removed from the agenda going forward.

## **New Business**

- **2016 Meeting Schedule:** The preliminary meeting schedule was distributed for review. The calendar will be adopted at the reorganization meeting in January 2016.

## **Events**

- **2016 NJ Land Conservation Rally:** The annual Land Rally will be held on Friday, March 18, 2016, at the Wyndham Garden Hotel in Trenton. The Secretary will forward workshop details when they become available. Members who are interested in attending the Rally should notify the Secretary.

## **Committee Reports**

- **Finance:** The Open Space Trust activity report with information through September was distributed for review. Resolution No. 15-166, which amends the Township's cash management plan by including an additional bank, was distributed to Council members via email prior to this meeting.
- **Public Relations/Publications:** No discussion.
- **Legislative Awareness:** No discussion due to Mr. Romano's absence.
- **Stewardship:** Ms. Schloss explained that now that Ms. Siedman is Chair, she would like to pass the responsibility for stewardship on to another Council member. Mr. Marra agreed to take over as the lead for the stewardship committee. The Secretary will notify Mr. Marra and Council members when the next stewardship meeting is scheduled.
- **Review Planning Board and Board of Adjustment Applications:** Mr. Bailey explained that a minor subdivision of the Horowitz properties, located on Perrineville Road, was granted by the Planning Board. The Monmouth County Park System acquired 69 acres for Perrineville Lake Park as a result of the minor subdivision. This acquisition was completely funded by the County.

At 8:01 pm a Motion was made by Mr. Denardo with a Second offered by Mr. Marra and by unanimous vote the Council moved to executive session to discuss a land acquisition project.

At 8:25 pm the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by Mr. Denardo with a Second offered by Ms. Schloss and by unanimous vote the meeting adjourned at 8:25 pm.

Respectfully submitted,

Lorraine Maher  
Council Secretary